

ISLAMIYA ENGLISH SCHOOL, ABU DHABI

C I R C U L A R

Dear Parents,

No. 22/2021

Assalamu-alaykum,

14th Ramadan 1442


26th April 2021

This is to remind that your wards will be appearing in GL Assessments between May 16th, 2021 and May 26th, 2021. These Assessments are mandatory from ADEK and result will be shared with ADEK as well. The school has paid for these assessments.

Access code will be provided by the class teacher a week before the Assessment. The Access code will be applicable only during the allotted time and schedule. You are requested to adhere to the instruction given in the circulars by GL Administration available on the school website. **These Assessments can be taken on laptop/Desktop computers only.**

Kindly note that Assessments cannot be taken on Tablets or iPads.

Please note that students who are present for Face-to-face Classes on the scheduled day will sit for the Assessments in the School & the rest of the students will take the assessments from home.


PRINCIPAL



Test administration for students for remote online assessments

The following document is designed to provide you with the information you need before, during and after you sit your upcoming test from GL Education. Even though you are taking this assessment at home, please treat it in the same way as if you were taking it at school. Your teachers will use the results and information from this test to support you in the future. Try hard, do your best and good luck!



Ensure you know the date and time you will be taking the assessment.



To take the assessment, you will need access to a laptop/desktop PC/Apple Mac, an internet connection, headphones and speakers. You may also like to use a mouse if required. *(Please note that Progress Tests cannot be taken on tablet or I-Pad)*



Your parent/carer will have received a letter with your log-in details for the assessment. The log-in details will look something like this:

| Student log in details | |
|------------------------|---|
| First name: | A |
| Last name: | Student |
| Access code: | 43d8-2j54 |
| Testing link: | https://www.testingforschools.com/code |



Take note of how long the assessment is to ensure you can finish it without interruption. This information is included in the letter to your parent/carer.

On the date and time of the assessment, visit <https://www.testingforschools.com/Code> and enter your access code.



You need to take the assessment in the same way as if you were taking it at school, so under test conditions. The test will start with some practice questions before it officially begins.



Ensure you have a quiet place to work, free from all distractions such as mobile phones, televisions, games consoles, etc.



Sit at a table or desk with the computer or laptop on which you will take the assessment in front of you. Have paper and a pencil to support your working. Ensure no other windows are open on your device.



Complete the assessment on your own. If you receive help in answering the questions, the assessment will not give your teacher the information they need to help you in your learning.



After you have finished the assessment, click or tap on the 'End Test' button to save your work before leaving the webpage to ensure your test results are saved.



If you have any technical difficulties or queries, please contact the relevant teacher at your school.

Dear Parent / Carer,

Taking an online test at home

The last year has proven that technology enables us to do far more teaching remotely than ever before. In order to gather information on our students' learning and progress, your child is being asked to complete an online test from GL Education called the Progress Test in English/Maths/Science. The assessment will take approximately 60 minutes to complete.

For your child to complete their online assessments remotely, they will require access to the following hardware:

- Desktop PC/Laptop/Apple MAC
- Headphones/speakers
- Mouse (if required)
- Internet access
- (Please note that Progress Tests cannot be taken on tablet or i-Pad)

To access their personal and secure online assessment, a student will need to visit the following website:
<https://www.testingforschools.com/Code>

They will then be prompted to input their unique access code provided below:

| Student log in details | |
|------------------------|---|
| First name: | |
| Last name: | |
| Access code: | |
| Testing link: | https://www.testingforschools.com/code |

The test needs to be sat under controlled test conditions which are as close as possible to those under which it would be taken in school. We therefore ask that you follow the attached 'Test administration for parents' document before, during and after the test.

We also ask you to note that any copying of the test by screenshot, photograph or other means, and the sharing of that content in any way, constitutes an infringement of GL Education's copyright. Please refrain from any such copying of the test content.

We hope these documents will answer any questions you may have. Should you have any further queries, please contact a member of staff in school.

Thank you for your support.

Test administration for parents for remote online assessments

The following test administration guide is designed to help you create a suitable environment for your child as they sit an assessment from GL Education from home. The test needs to be sat under controlled test conditions. As such, please follow these instructions so that your child will complete the assessment in the same way as they would in school.



In the letter you received from your school, please find the specific details about the assessment your child is sitting. Please read this before your child is scheduled to take the assessment.



Please take note of the duration of the assessment to ensure your child can complete it without interruption.



Prior to sitting the assessment, discuss with your child that it should be completed in the same manner as if they were taking it at school.



Please make sure your child has a quiet place to work, free from all distractions such as mobile phones, televisions, games consoles, etc.



Your child should be sat at a table or desk with the relevant computer equipment and paper and pencils to support their working. Ensure no other windows are open on their device and remind your child that they cannot open any other websites or apps during the test.



Although your child must complete the assessment independently, please do not leave your child unsupervised. Your child may need to be encouraged to remain focused and motivated, but you **MUST NOT** assist your child in answering any part of the test

Technical Considerations



To take the assessment, your child will need access to a laptop/desktop PC/Apple Mac, an internet connection, headphones and speakers. They may also like to use a mouse if required. ***(Please note that Progress Tests cannot be taken on tablet or i-)***



The website you need to visit is www.testingforschools.com/code and your child will need to type in their unique code, which is included in the letter you received from your school.



After your child has completed the assessment, please make sure that they click the 'End Test' button to save their work before exiting the webpage. This is critical to ensuring your child's results can be accessed by their school.



If you have any technical difficulties or queries, please see the Frequently Asked Questions below or contact the relevant member of staff at your child's school.

Frequently Asked Questions

1. How can I support my child in taking their assessment at home?

Our tests can be conducted online from home as long as measures are put in place to recreate a suitable testing environment, such as ensuring your child has a quiet place to take the assessment, free from distraction, and ensuring that your child takes the assessment independently.

2. How does my child take the assessment at home?

You will receive a letter from your school which includes the date and time of your child's assessment. The letter will also include the website link for your child's assessment as well as their individual access code. Simply visit the website and copy and paste the access code where prompted.

If your child is unable to take the assessment at the set time (due to illness, for example) you should inform your school.

3. What does my child need to take the assessment at home?

Your child will need access to a laptop, desktop PC or Apple Mac, an internet connection,

headphones and speakers. They may also use a mouse, if required.

4. Does my child need headphones for the tests?

A number of our tests have audio, and this can either be heard via the speakers on your chosen device or via headphones. We would recommend the use of headphones to aid students' concentration, but their use is not compulsory.

5. What if something goes wrong during the test? For example, technical issues or my child is interrupted.

If your child has a technical issue, this should be reported back to the school. Where possible, the issue may be able to be resolved by your school. If not, your school will be able to contact our Technical Support team directly for assistance.

6. Will we receive our child's result or feedback after the assessment?

Your child's school will be able to access all results and reports after completion of the tests and it is up to their discretion which reports are shared with parents and students in the usual way.